

## Meet Information

The 2016 Swimming New Zealand Open Championships will see the best swimmers in the country come together for 5 days of fierce competition – all broadcast live on Sky Sports 4 from 7pm each evening.

Months of dedication and hard work will be put to the test as swimmers race to be the 2016 National Champion and try to earn a spot on the 2016 Rio Olympics, 2016 Rio Paralympic and 2016 Oceania Championships Teams.

### Pool Location | Venue Address

Sir Owen G Glenn National Aquatic Centre  
14 Antares Place  
Mairangi Bay  
Auckland



### Key Contacts

Keegan McCauley  
Event Manager  
Tel 021 569 436

[keegan@swimmingnz.org.nz](mailto:keegan@swimmingnz.org.nz)

Ian Hepenstall  
Media Manager  
Tel 027 561 3181

[ian@sportsmedianz.com](mailto:ian@sportsmedianz.com)

Shannon Courtney  
Marketing & Comms Officer  
Tel 021 794 699

[shannon@swimmingnz.org.nz](mailto:shannon@swimmingnz.org.nz)

Kent Stead  
Events & Membership Mgr  
Tel 021 278 0432  
[kent@swimmingnz.org.nz](mailto:kent@swimmingnz.org.nz)

### Meet Director

Lesley Huckins  
03 343 1320

[huckinz@xtra.co.nz](mailto:huckinz@xtra.co.nz)

### Host Regional Association

Auckland Swimming Association  
Tel 09 448 1480

[info@akswim.co.nz](mailto:info@akswim.co.nz)

### Pre-Meet Training Times

The 50m pool will be available during the following times:

**Sunday 27 March:** 8.00am – 12.00pm | 3.00pm – 7.00pm

Pool entry is free for training at these times

Access will be through the main entrance of Sir Owen G Glenn National Aquatic Centre. Clubs/Regions that wish to train outside these times will have to organize their own times with the pool and pay pool entry.

Please note that Lane 1 will be used exclusively by Para swimmers.

## Session Times

<b>Session 1 Monday AM</b>	Warm Up	Heats Start	Session End
	8.00 – 9.50am	10.00am	11.05am
<b>Session 2 Monday PM</b>	Warm Up	Heats Start	Session End
	4.30 – 6.30pm *Opening Ceremony	10.00am	8.35pm
<b>Session 3 Tuesday AM</b>	Warm Up	Heats Start	Session End
	8.00 – 9.50am	10.00am	11.05am
<b>Session 4 Tuesday PM</b>	Warm Up	Finals Start	Session End
	4.30 – 6.50pm	7.00pm	8.45pm
<b>Session 5 Wednesday AM</b>	Warm Up	Heats Start	Session End
	8.00 – 9.50am	10.00am	11.00am
<b>Session 6 Wednesday PM</b>	Warm Up	Finals Start	Session End
	4.30 – 6.50pm	7pm	8.40pm
<b>Session 7 Thursday AM</b>	Warm Up	Heats Start	Session End
	8.00 – 9.50am	10.00am	11.05am
<b>Session 8 Thursday PM</b>	Warm Up	Finals Start	Session End
	4.30 – 6.50pm	7pm	9.00pm
<b>Session 9 Friday AM</b>	Warm Up	Heats Start	Session End
	8.00 – 9.50am	10.00am	11.30am
<b>Session 10 Friday PM</b>	Warm Up	Finals Start	Session End
	4.30 – 6.50pm	7pm	9.00pm

## Set up of Competition

There will be heats and A & B finals for 50s, 100s, 200s and 400s.

B Finals will only be swum when there are 24 or more swimmers that competed in the heats.

800 free and 1500 free and all relays will be timed finals with the fastest heats in the evening sessions.

During the morning heat sessions the pool will be cleared after each race. Over the top starts will not be in operation.

The learn to swim pool will be open for athlete warm-up & down during each session of racing.

## Warm-up Procedure

SNZ use a standard Warm-up Procedure for all National Competitions. Please refer to the Warm-up procedure document on the SNZ website.

## Marshalling Process

### Heats:

Self marshalling will be employed during all heats sessions of the 2016 NZ Open Championships. Swimmers are to gather beside the learn to swim pool on the grandstand side and will be sent behind the starting blocks by the clerk of the course who will be on hand to supervise. Swimmers are asked to be in the heats marshalling area 4 heats prior to their event. For all 50m events swimmers need to be in the heats marshalling area 6 heats prior to their event.

## Finals:

Finals marshalling will take place beside the learn to swim pool on the grandstand side. Swimmers will need to marshal 4 races prior and remain in the marshalling area. All swimmers are required to marshal for relays. Swimsuits will be checked at marshalling for legality.

Swimmers will be announced individually before their heat. The order of lane announcement will be 9,0,8,1,7,2,6,3,5,4. Once their name has been announced they are to proceed to their starting block.

## **Live Television Coverage**

SNZ in partnership with Sky Sports will be broadcasting each Finals Session live on Sky Sports 3 with coverage starting from 7pm each night.

## **Collection of Packs**

Packs for team managers including an All Heat Sessions Programme, souvenir programmes and passes must be collected by **REGIONAL AND CLUB TEAM MANAGERS** from the Team Managers meeting to be held on Sunday 27 March at 5pm in the main stand or during warm up on Sunday 27 March.

## **Passes**

Passes will be issued to all swimmers, coaches and team managers as detailed on the Regional Association Coaches and Managers Form. Passes will be included in the club packs. Passes must be worn while on pool deck and anyone not wearing a pass will be asked to move to the spectators area.

## **Team Managers Meeting**

There will be a Team Managers meeting held on Sunday 27 March at 5.00pm in main stand.

Regional and Club Team Managers will be given a brief run through of the meets activities, expectations of swimmers and clubs, overview of the live TV coverage procedures and general delivery of the event.

Each Club is asked to have at least one representative at the meeting to ensure that all information is delivered back to the swimmers.

Withdrawals from the NZ Open Championships need to be submitted at the conclusion of this meeting. Any withdrawals submitted for heats after this time will incur the withdrawal fee. This does not include the withdrawals from finals with the rule regarding those withdrawals remaining as is at 30 minutes from the posting of the event results.

## **Pool Access**

### Swimmers/Coaches/Team Managers:

Access to the pool for swimmers, coaches and managers is via the main entrance.

### Spectators:

Spectators will have access to the pool via the event entrance from 8am onwards. Spectators are not to access the pool deck, if you are on pool deck without the correct pass, you will be asked to move back to the spectator area.

## **Officials Information**

### Officials Meeting:

An officials meeting will be held on Monday 28 March starting at 8:45am in the athlete holding room. Meet Director Lesley Huckins will conduct the meeting.

There will be a referee briefing 20 minutes prior to each session and a debriefing at the conclusion of each session.

### Official's food:

There will be morning tea for officials before morning sessions in the athlete holding room between 8.30am – 9.30am.

Afternoon tea will be available each day between 5.00pm – 6.00pm in the athlete holding room.

No food will be served to officials during the sessions. We ask that all officials bring with them a water bottle and make sure it is full.

### Officials Function:

A function will be held for officials on Thursday 31 March venue will be advised at the Officials Meeting.

### **Seating**

There will be no rotation of seating during the Championships. The seating plan is posted on the SNZ website. Spectator seating is available upstairs in the grand stand. VIP seating will also be in the main grandstand.

**If your team is seated in the upstairs grandstand please dry off in the changing rooms before proceeding up the stairs.**

### **Session Programmes**

Finals Session Programmes will be placed in the regional boxes outside the Admin Room. Relay and Withdrawal forms will be available from here also. Session programme numbers are based on the regional coaches and managers form.

### **Results**

Results will be posted in 3 places around the pool:

- Pool Deck - on the wall next to the learn to swim pool.
- On the wall between the changing rooms on the entrance side of the pool.
- Up stairs in the walkway behind the grandstand

### **Disqualifications**

Disqualifications will be announced and a copy of the DQ form put in the Regional Team Manager box.

### **Live Results**

Swimming New Zealand will have live results via the Swimming New Zealand website and Meet Mobile. The results for each event will be uploaded once the event has been signed off.

### **Timelines**

Timelines will be included on both of the Heats and Finals Session Programmes. The times shown are approximate and races may start before or after the times indicated. It is the swimmers' responsibility to be at marshalling at the appropriate time (i.e. 4 heats before a swimmers scheduled race).

### **Spectator Charges**

Door entry \$5.00

Tickets will be available for purchase at the door.

### **Session Programmes**

Session programmes will be available for purchase at the main entrance of the pool.

All Heat Sessions programme \$15.00  
Finals Programmes – per session \$4.00

### **Parking**

Parking at the AUT Millennium Institute is limited. Where necessary please try and limit the number of vehicles you travel in to the venue.

### **Opening Ceremony**

An Opening Ceremony will be held at the start of Session 2 on Monday 28 March starting at 6:40pm. As such, the warm up time in the 50m pool will be reduced by 20 minutes to allow for this.

Regions are to provide 2 representatives in uniform for the march past. These people are to assemble by the main entrance at 6.30pm.

## **Victory Ceremonies**

The Victory Ceremony Timetable will be included in the finals programmes and a musical fanfare will be used to indicate the start of each Victory Ceremony. Victory ceremonies will take place as per the timetable.

Swimmers who are not present WILL NOT RECEIVE THEIR MEDAL.

IMMEDIATELY after finishing their race AND BEFORE warming down the TOP 3 swimmers must go to the presentation area. They must advise the presentation official they are present. Victory Ceremonies will be televised in the Sky coverage so ensure you are there and in your team uniform.

We will endeavor to run the victory ceremonies as timetabled. If for any reason there is a delay in the results being available, the medal presentation for that event will take place as soon as possible.

## **Dress standard for victory ceremonies**

- Club or regional t-shirt, jacket or sweatshirt.
- No caps or goggles.
- No towels to be wrapped around the waist.
- Tracksuit bottoms or shorts are recommended.

## **Merchandise**

Merchandise for the open championships is available for pre purchase. Race suits and other swim products are also available from Teamline on their online shop and from their poolside shop. Find everything you need on their website [www.teamline.co.nz](http://www.teamline.co.nz)

## **Banner placement**

Swimming New Zealand will have signage at the 2016 New Zealand Open Championships; this signage will take precedence for position over regional and club banners. SNZ reserves the right to remove any banners that are not in appropriate areas or conflict with event signage and/or sponsors.

## **Certificates**

Certificates for the 2016 New Zealand Open Championships will be sent to regions and clubs after the competition from the SNZ office.

## **Team Announcement**

The 2016 New Zealand Open Championships denotes the first of two nomination events for the Rio Olympic Games. The second nomination event; the Canadian Olympic Trials will take place from 5<sup>th</sup> to 10<sup>th</sup> April 2016.

There will be no announcement of a New Zealand Swim Team at this meet. The NZ Swimming Team of pool athletes (non relay) will be announced in the media on 15<sup>th</sup> April 2016.

## Sir Owen G Glenn National Aquatic Centre Evacuation Plan

